



Hotel "Gellert", Budapest



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INTERNATIONAL FEDERATION FOR INFORMATION PROCESSING

**MINUTES OF THE  
IFIP BOARD MEETING**  
March 2<sup>nd</sup> - March 3<sup>rd</sup>, 2012  
Budapest, Hungary

## **IFIP BOARD 2012**

<b>IFIP President</b>	<b>Leon Strous (NL)</b>	<b>2010 - 2013</b>
<b>Vice Presidents</b>	<b>Jerry Engel (USA)</b>	<b>2007 - 2013</b>
	<b>Ramon Puigjaner (ES)</b>	<b>2009 - 2013</b>
	<b>Lalit Sawhney (IN)</b>	<b>2009 - 2012</b>
	<b>Joe Turner (USA)</b>	<b>2008 - 2014</b>
<b>Honorary Secretary:</b>	<b>Maria Raffai (HU)</b>	<b>2010 - 2013</b>
<b>Honorary Treasurer:</b>	<b>Chris Avram (AUS)</b>	<b>2008 - 2014</b>
<b>Councillors:</b>	<b>Max Bramer (UK)</b>	<b>2008 - 2014</b>
	<b>Bernhard Eschermann (CH)</b>	<b>2009 - 2012</b>
	<b>Mike Hinchey (IE)</b>	<b>2007 - 2013</b>
	<b>Forrest Lin (CN)</b>	<b>2011 - 2014</b>
	<b>Jan Pries-Heje (DK)</b>	<b>2010 - 2013</b>
	<b>Kai Rannenberg (DE)</b>	<b>2009 - 2012</b>
	<b>Don Robertson (NZ)</b>	<b>2009 - 2013</b>
	<b>A Min Tjoa (AT)</b>	<b>2010 - 2013</b>
	<b>Jan Wibe (NO)</b>	<b>2009 - 2012</b>

# Minutes of the Board Meeting

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## 1 EXECUTIVE SUMMARY

**Membership Issues:** IFIP has by end of 2011 49 Full members. IEEE-CS terminated its membership by end of 2011. Since the effort to transfer the corresponding Members Argentina, Iceland and Serbia to Full Members was not successful, the membership of these three Member Societies has terminated at the end of 2011. 5 Affiliate Members were moved to the new category of Associative Members; the category of Individual Member has been abolished; 10 Honorary Members are listed by end of 2011.

**Finances:** The Treasurer budgeted for a loss for 2011 of € 147,650, almost all being operating losses. The financial reports showed an operating deficit of € 38,740 and an overall loss of € 179,365. This was an acceptable result because it is mainly due to financial crisis caused portfolio losses. The Board endorsed the 2011 accounts for approval by General Assembly 2012.

The Board will propose to General Assembly a regular membership fee adjustment mechanism to compensate inflation.

**Membership Task Force:** The new membership model as accepted at GA 2011 has been implemented. Members in the categories that were abolished were informed and invited to move to another category. The rule of "One member per country" has been seen as a very strong asset for many Member Societies and candidate member societies. The President indicated that the Task Force will no longer propose to change this rule. The Board supported this position.

**Statutes & Bylaws:** The new set of Statutes and Bylaws, as approved at GA 2012 are published on IFIP's website.

**Web-based Event Approval System:** A web-based Event Approval System has been implemented. Usage will start immediately after the Board meeting.

**Technical Assembly:** The "capping rule" for calculating TC funds has been abolished. The new calculation procedure will come into effect as of January 1, 2012.

**IFIP's Strategy:** The IFIP strategic plan for the next 5 years will build upon the previous plan, because the general feeling is that the targets are still valid and that it is maybe only necessary to adapt the previous aims and objectives with the possible addition of a few items.

**World CIO Forum 2011:** The 1<sup>st</sup> IFIP CIO Forum in November 2011 in Shenzhen, China has been a great success. It attracted 800 participants from 50 countries. It is expected that the WCF will also become an IFIP brand event, like WCC.

**WITFOR 2012:** A tentative program schedule covering the Plenary Sessions and parallel sessions on the 4 themes of Health, Agriculture, Education and e-Governance has been developed. At the time of the Board meeting there are over 400 registrations. The WITFOR website is up and running. Discussions about participation with international organizations are running.

**WCC 2012:** The congress is facing the same problems as most events nowadays especially in the area of acquiring sponsorship. The confirmed sponsorship is behind schedule and the organizers are working on a revised budget to make sure that no unnecessary expenses are planned. The program has been defined and confirmation



of speakers is slower than expected but progressing. An important factor here is the situation that contrary to previous editions, WCC2012 is inviting all the speakers and many of them need compensation of travel and accommodation cost which is a big part of the budget. Registrations are low so far but that is not unusual this many months before the event. There are concerns but all teams involved work very hard to make it work, help in promoting the event will be asked very soon.

**WITFOR 2013:** It is planned to organize the next WITFOR in 2013 in Asuncion, Paraguay. A Memorandum of Understanding between the Planning Technical Secretary of the Ministry and IFIP has been signed. Preliminary work for the organization is in progress.

**World CIO Forum 2013:** The next WCF will take place in October / November 2013 in India. The location has not been fixed at the moment. The Indian Computer Society will prepare an official proposal before July 1<sup>st</sup>, 2012 with exact date and proposed venue. The Chinese Society offered its help out of its experience from the organization of the first CIO Forum.

**Professionalism Program (IP3):** Since April 2011 IP3 has deliberately returned to a project basis relying largely on volunteer efforts to provide the services of IP3 to members and potential members without the benefit of paid staff, with the exception of administrative support. It is intended to continue this model for the foreseeable future. IP3 has begun to identify those contacts within the professional society or societies who should be contacted inviting them to join and thus sign up to the IP3 mission which is to develop. This task has been started with SEARCC members in 2011 at their Conference in Mumbai, and it is intended to continue to develop relations with those members of this regional organization.

**InterYIT:** The InterYIT website is running. An "It's out There" website has been launched in January 2012. The progress of the work of InterYIT is slower in comparison what has been expected from the enthusiasm at the start.

**Digital Library:** Metadata for AICT and LNCS proceedings are loaded in the Digital Library. A process for an automatic generation of the papers was not possible. A group for a management review of the Digital Library will be assigned. It will also check whether the goals for the Digital Library are still valid within all the restrictions, like having access to full papers only after three years.

## 2 ACTION LIST

Task	Person / Body
<b>Finance:</b>	
○ To review the performance of the UBS portfolio manager; to prepare a statement about the on-going portfolio mandate and deliver it to the Board 2013.	Treasurer
○ Analysis of TC Income:	Secretariat
a) To split income both from events and from publications per TC/WG and event	
b) Check the data and report back identified trends	TA

- To draft a document regarding automatic compensation of inflation for membership fees to be presented to GA 2012 Finance Committee

### **Membership Task Force**

- To collect data from Member Societies about Member categories, number of members in each category and membership fee per category Mr Strous

### **Statutes & Bylaws**

- To check the articles related to the membership categories Mr Strous
- To work on the postponed articles, like "electronic voting" Mr Strous

### **Web-based Event Approval System**

- To control the working of the new system and to collect change proposals during the next 4 months Mr Bramer, Gen.Secretary

### **IFIP's Strategy**

- to prepare a status report of the Strategic objectives Owners of the five Projects

### **World CIO Forum 2013**

- To prepare and present an official proposal for date and venue Mr Sawhney

### **IP3:**

- To prepare a more detailed business plan IP3 Board
- To define a group for a management review of IP3 Mr Strous, Mr Avram

### **Digital Library:**

- To define a group for management review of the Digital Library Mr Strous, Mr Avram
- To check the original objectives in order to assess whether they are still relevant and whether they are reachable within one year Management Review Group
- To check whether whatever is realistic achievable still has a sufficient value proposition Management Review Group



### 3 ATTENDANCE LIST

L Strous	President	<b>Observers</b>	
L Sawhney	Vice President	M Goedicke	Chair TC 2
J Turner	Vice President	Zhang Yimin	China
C Avram	Honorary Treasurer	Qiao Qiyao	China
M Raffai	Honorary Secretary		
M Bramer	Councillor	<b>Secretariat</b>	
B Eschermann	Councillor	E Dundler	General Secretary
M Hinchey	Councillor		
R Lin	Councillor	<b>Apologies</b>	
K Rannenberg	Councillor	J Engel	Vice President
A Min Tjoa	Councillor	R Puigjaner	Vice President
J Wibe	Councillor	J Pries Heje	Councillor

### 4 BOARD MEETING

#### 4.1 Call Meeting to Order

**Mr Strous** opened the Board meeting and welcomed all participants. He expressed IFIP's grateful thanks to the John von Neumann Computer Society (NJSZT) and Mr Peceli, its President, for the invitation to Budapest and the generous hospitality arrangements.

**Mr Peceli** welcomed the participants of the Board meeting in Budapest and informed the attendees about the work of the John von Neumann Computer Society and its relationship to IFIP and international organisations. He wished all a successful meeting and invited the Board to a hosted dinner after the first day.

**Mr Strous** thanked Dr Gabor Peceli for hosting the Board and thanked the organizers of the meeting for their work. He said that he is looking forward to strong cooperation with the Hungarian Member Society.

#### 4.2 Attendance and Apologies

**The Secretary Ms Raffai** announced the Board attendance and apologies received (please refer to the attendance list). There are no proxies for a Board meeting and with the present attendance the IFIP Board meeting could proceed with its deliberations.

#### 4.3 Business Matters

##### 4.3.1 Approval of Agenda

Following the move of the IP3 issue to the beginning of the second day as Skype conference and the move of the Strategy item to the end of the meeting Board unanimously **APPROVED** the agenda.

##### 4.3.2 President's Report

**The President** informed the Board that due to timing constraints it was not possible to prepare a President's report.

#### 4.3.3 Secretary's Report

**Ms Raffai** reported that the Secretariat continued to run smoothly and on behalf of the IFIP officers she expressed IFIP's thanks to the General Secretary, Mr Dundler and the colleagues at the Secretariat for their hard and useful work having done for IFIP.

**The Secretary** reported that there were two business meetings since GA 2011 in Austria. One was on organizational issues. Topics of this meeting were to discuss the agenda and to prepare the Board meeting. In February 2012 IFIP's President **Mr Strous**, **Ms Raffai** and **Mr Dundler** met at the Secretariat and discussed issues in relation to the termination of the subsidy for the Secretariat by the Austrian government (BMVIT). As part of this meeting all three participants met Mr Wiesmüller (Head of the department) and Mr Prinz (assistant), both from BMVIT and discussed the current situation and the future of the subsidy for IFIP's Secretariat. **Ms Raffai** explained to the Board the current situation:

- From the start of the office in Austria, IFIP received two subsidies based on a 15-year contract. One subsidy was a basic general subsidy; the other was an amount to cover the rent for the office premises. Both amounts were 25K Euro.
- The two subsidies were part of one contract, signed by a ministry that was later split in two. The contract however was not split. Therefore, technically, when one ministry (BMWF) decided to end the contract, the other ministry (BMVIT) could have done the same at the same time but they did not.
- The contract with BMWF relating to 15 years basis subsidy was terminated at the end of 2010. By direction of the Austrian Government the BMWF is not allowed to grant basis subsidy anymore because of general budget restrictions, therefore contract renewal for this is beyond possibility.
- BMVIT continued to grant IFIP with subsidy for the leasing expense of the office in Laxenburg. In the course of 2011 BMVIT informed IFIP that they also wanted to end the subsidy; but that they did not want to do this immediately but in April 2013. In order to correctly end the old contract and also formally agree on the period until April 2013, a contract to this purpose was signed by both partners (BMVIT and IFIP).
- Mr Wiesmüller confirmed the interest of BMVIT in IFIP activities, and announced the willingness for a later discussion after the IFIP GA or at the beginning of the next year about possibilities for future support.

**Ms Raffai** informed the Board that a new server was needed and deployed at the office, since the server has been already seven years old and could not satisfy the requirements. Together with this investment software for finance balancing was also implemented.

**Ms Raffai** informed the Board on membership. At the end of 2011 IFIP had

- 49 Full Members with full voting rights. **Mr Strous** informed the Board that regrettable IEEE-CS terminated its membership by the end of 2011. He will make efforts to discuss at a face to face meeting end of March all matters relevant for the relationship with IEEE CS.
- 3 Corresponding Members. **Mr Strous** commented that he has been in contact with them in order to upgrade them to Full Membership as the group of Corresponding members has been abolished in the new membership structure approved at GA 2011. As his attempts were not successful timely enough the membership of Argentina, Iceland and Serbia will terminate. He will continue the efforts with these societies because they expressed an interest in staying involved in IFIP.



- 5 Affiliate Members, who will become Associate Members in 2012 according to the new membership model
- 1 Individual Member; this category is abolished from 2012
- 10 Honorary Members

**Ms Raffai** informed the Board that the revised version of S&B was approved at the GA 2011 in Prague. The documents have been uploaded to the IFIP website in November 2011.

The Board **ACCEPTED** the report; no questions came up.

#### 4.3.4 EC Meeting Report

**Ms Raffai** reported that the IFIP Executive Committee had 3 meetings between General Assembly 2011 and Board meeting 2012.

The agenda of the EC meeting held immediately after the GA was generated by the comments, proposals and the performing tasks that have been dedicated to EC at GA meeting. All matters are covered elsewhere in the agenda.

The second EC meeting was held as a teleconference. The progress on the assigned tasks in relation to the matters covered in this Board meeting was discussed. Tasks and decisions related to the plans for the IFIP flagship events were discussed.

The third EC meeting immediately before the Board meeting dealt with issues in relation to the agenda of the Board meeting, as there were IFIP's strategy, Finances and Digital Library. These matters are covered in the respective points in the agenda of the Board. The Executive Committee decided to initiate a management review of the most important projects of IFIP, namely IP3 and the Digital Library, and come up with a list of options for decision in General Assembly 2012.

The Board **ACCEPTED** the report; no questions came up.

#### 4.3.5 Treasurer's Report

**Mr Avram** referred to his report and said that IFIP's 2011 accounts, maintained by the secretariat, have been reviewed by the auditor in February 2012 and the draft audited accounts are attached to this minutes (see Attachment 1). The report is titled Finance General Statement a one (1) page summary and compares 2011 actual against the 2009, 2010 actuals and 2011 and 2012 budgets.

**Mr Avram** reported that in 2011, he budgeted for a loss of € 147,650, almost all being operating losses. The financial reports show an operating deficit of € 38,740 and an overall loss of € 179,365. This is an acceptable result because it is mainly due to financial crisis caused portfolio losses and the operational loss was smaller than budgeted.

**Mr Avram** reported that the IFIP portfolio managed by UBS has reversed, in part, its recovery of recent years; the long run rate of return through 2011 has been about 1.41% p.a. He budgeted for a return of about 2% in the 2012 budget based on performance to the end of June 2011. The return can now be expected to be slightly lower, based on performance to the end of December 2011. The evaluation end of February 2012 showed a significant recovery to nearly the status before the falling down.

**Mr Avram** proposed to continue to monitor the long run portfolio performance, and to budget a return in line with that long run return. He will also review, during 2012, the performance of UBS as portfolio manager.

**Mr Avram** said that IFIP Secretariat has sent financial reports on a regular basis to IFIP's business units.

**Mr Avram** concluded that IFIP's financial performance was much better than in 2010. IFIP's portfolio investments showed a renewed downward trend in 2011. At General Assembly in 2011, the Treasurer estimated a budget year with a € 147,650 Euro deficit. The 2011 budget and September update included a small positive portfolio return. In fact, the portfolio performance was negative so the year ended with a deficit though a smaller than expected operating deficit.

**Mr Avram** said that IFIP has a structural financial problem; the income is not enough to cover IFIP's costs without help from the portfolio. Ideally would be a growing of the portfolio above inflation. This did not happen in 2011, and does not seem likely in 2012.

**Mr Avram** re-stated the treasurer's comments from years past: IFIP needs to find new business opportunities. The portfolio is being carefully watched. A statement about the ongoing portfolio mandate and the performance of UBS as portfolio manager will be prepared and delivered to the board in 2013.

The Board unanimously **ENDORSED** the 2011 accounts for approval by General Assembly 2012.

#### 4.3.6 Finance Committee Report

Mr Wibe referred to his report and informed the Board about the main concerns of the Finance Committee:

##### ➤ *Analysis of TC Income*

The Finance Committee has been asked at General Assembly 2011 to analyse the income of the Technical Committees. FC found out that the existing reports do not have the granularity to analyse the reasons for the significant fluctuations in income figures. The new event management system will allow tracking income and reporting per event. The final result of the FC discussion was:

- a) The IFIP secretariat will go back to its old documents in order to split income, both from publications and from events, per TC/WG and event.
- b) In order to do this, the IFIP secretariat needs a clear specification of which items the income should be split in (Max Bramer, the project manager of the new event management system, to discuss with Eduard Dundler)
- c) The EC should decide on a reasonable and sufficient budget for this activity.
- d) As soon as the figures are available, TA and the TC chairs should check the data and report back on what trends they were able to identify.

The activity should be finished by the end of August.

The Board **AGREED** unanimously with the recommendation.

##### ➤ *Digital Library*

As there is no feedback yet from the TA, the FC recommended the EC having a management review of the digital library within the coming 3 months:

- a) Check the original objectives with the digital library dating back to 2005 in order to assess whether they are still relevant today,



- b) Check whether they are reachable within one year. This should be based on a technical evaluation done by a committee led by a member of the board, which will be given full access to the existing site (EC to make sufficient budget available),
- c) Check whether whatever is realistically achievable still has a sufficient value proposition today or whether the value proposition should be amended.

The Board **AGREED** unanimously with the recommendation.

➤ *IP3*

The FC recommended the EC to have a management review of IFIP's investment into IP3 in order to do an ex-post analysis of this investment. The results should provide a basis for organisational learning for future investments.

The Board **AGREED** unanimously with the recommendation.

➤ *Comments to treasurer's report*

**Mr Wibe** reported that the Finance Committee acknowledges the treasurers' report. The FC was happy to hear that the treasurer is following that UBS keeps the portfolio spread as per the defined parameters.

The FC complimented the General Secretary and Treasurer that the new format of financial reporting is easily understandable and renders the old action item of providing a glossary of financial terms obsolete.

The FC asked the treasurer to receive the next report sufficient time ahead of the GA (i.e. 4 weeks ahead of GA) in order to finish its own report 10 days ahead of the GA (to provide its report in time) and in order to not being forced to write its report last minute. This will require a telephone meeting of the FC ahead of the GA.

➤ *Comments on IFIP budget*

**Mr Wibe** informed the Board that the FC was not happy to see that the operational budget for 2012 is in the range of - €110 K. Even though some of the expense items are probably budgeted too high and the real deficit might be lower, IFIP will still have a recurring operational deficit and the FC still has not seen any solution to this problem (particularly with the GA 2011 voting against an increase in member fees, even against an increase to compensate for inflation). The FC proposed a regular fee adjustment mechanism to GA 2012 again, possibly in the range of 90% of the inflation in Austria (the remaining 10% to be covered by productivity increases).

**Mr Strous** commented that any membership fee structure should include a mechanism addressing inflation corrections. This mechanism should be independent of the implementation of a new model.

The Board **SUPPORTED** unanimously the proposal of the Finance Committee

The FC recommended starting the budgeting process for 2013 earlier in order to give the treasurer more time to question inputs from budget holders in case they are not in line with past spending.

#### **4.4 Progress Reports Task Forces**

##### **4.4.1 Membership / Financial Model Membership Task Force**

**Mr Strous** reported from the membership task force and informed about the progress by going through the action list compiles at GA 2011:

- a) To work on ways to engage industry

**Mr Strous** said that several discussions took place at WCF 2012; there were also discussions with the industry in context of WITFOR and WCC 2012. Further meetings with WITSA members are planned. One suggestion for discussion is, to adapt criteria for Associate Membership to allow industry associations to become an Associate Member of IFIP.

- b) To work on voting rights for Specialist Members

**Mr Strous** will present a proposal at GA 2012.

- c) To inform the members in the categories that are abolished and where applicable to invite them to move to another category

**Mr Strous** said that he contacted the Corresponding Members Argentina, Iceland and Serbia. But it was not possible for them to join IFIP as Full Members given the fee levels. They might be able to join if a new fee model is affordable to them. The category of Individual Members has been abolished. The Affiliate Members were automatically moved to the new category of Associate Members.

- d) To provide data from societies about Member categories, number of members in each category, membership fee per category for 2010 and total income from membership

**Mr Strous** said that he will send a draft letter to the Board for comments as soon as possible. He will then send the letter to the Presidents / Chairs of the Member Societies asking for the data to be delivered in order to allow a proposal for the fee structure and levels to be made timely before GA 2012 (as agreed in GA 2011).

**Mr Strous** said that discussions took place with many societies, both members and non-members; additional meetings are planned. In addition it is also planned to talk with other bodies, as there is UNESCO.

**Mr Strous** said that as major conclusion at this stage it can be seen, that the rule of "One member per country" is a very strong asset for many of the member societies and also non-members indicated that this would be a major argument to join with a view on strengthening their position in the country. Therefor he intended to propose to GA to remain to the one representative society per country and leave the name "Full member".

The Board **NOTED** the progress of the Task Force and **ENDORSED** unanimously the proposal.

#### 4.4.2 Statutes & Bylaws, Standing Orders

**Mr Strous** reported that the final draft of the Statutes and Bylaws has been produced and circulated in October 2011. As no comments are received this version is accepted as final version and has been published on IFIP's website.

**Mr Strous** informed the Board about the next steps:

- a) To bring some specific issues, like the event classification to the attention of the relevant parties.
- b) To check the articles related to the membership categories
- c) To work on the postponed articles, like "electronic voting"



**Mr Strous** said, that the Standing Orders will be updated. In order to help the next set of IFIP events a separate guideline for each type of flagship event will be produced before GA 2012.

#### 4.4.3 Web-based Event Approval

**Mr Bramer** referred to his report on the work of the Task Force for creating a "Web-based Event Approval System". He reminded the Board on the agreed objectives of this new system:

- a) to automate the Event Approval Process and further develop the Events Database.
- b) to store associated financial information and use for report generation
- c) to store the event automatically in the calendar of events
- d) to achieve an easier creation of event requests for organizers
- e) to achieve a better control of event
- f) to achieve a quicker and more reliable payment.

**Mr Bramer** reported that the work has now been completed and the system has been thoroughly tested. **Mr Bramer** made an online presentation of the features of the new developed system to the Board. **Mr Bramer** proposed to the Board to start with the new system immediately after the Board meeting.

After discussion within the Board it has been **DECIDED** to start immediately with the new system, but use the next 4 months as a trial period. Within this trial period event organizers should continue to use the old "paper event approval requests" and the old way of getting approval in parallel and send the papers to the IFIP Secretariat. This is intended to guard against the possibility that the entry uploaded to the database will somehow go missing, be corrupted etc.

#### 4.5 Technical Assembly

**Mr Hinchey** reported about the concerns of Technical Assembly regarding the calculation of the TC funds. **Mr Strous** confirmed that with the decision of GA 2011 the "capping policy" has been abolished. The new calculation procedure has come into effect as of January 1, 2012.

**Mr Hinchey** informed the Board that the Technical Assembly fully agrees with the report from Bertrand Meyer regarding plagiarism. TA has been asked to write on basis of this document.

**Mr Hinchey** reported that there is no progress in findings how TC 7 can be reactivated.

**Mr Avram** requested that Technical Assembly should develop a regular meeting plan for two meetings before GA and Board meeting and also for regular telephone conferences.

**Mr Sawhney** asked Technical Assembly to consider a plan for regular contacts of Technical Committees to IFIP Member Societies, as TCs are the working arm of IFIP.

#### 4.6 IFIP Strategy

**Mr Strous** presented the plans for developing the next five-year plan for IFIP. He said that the next plan has to be built up on the IFIP strategy of the previous 5 years because the general feeling is that the targets are still valid and that it is maybe only

necessary to adapt the previous aims and objectives with the possible addition of a few items.

**Mr Strous** presented the previous aims and objectives for evaluation. He encouraged the Board to start a first discussion within the Board. **Mr Strous** asked the owners of the Strategic objectives to come up with a status report. Executive Committee will evaluate these reports and draft recommendations for the 2012 – 2017 plan before GA 2012.

#### **4.7 Congresses and Major Events**

##### **4.7.1 World CIO Forum 2011**

**Mr Lin** reported that the World CIO Forum sponsored by IFIP and organized by the Chinese Institute of Electronics (CIE) held on Nov 1 – 4, 2011 in Shenzhen, China was an enormous success. 800 participants from 50 countries, including CIOs, decision makers, government officials and professors attended the conference. During the 4 days, there are 55 presentations, 10 panel discussions, 7 paralleled sessions and 3 tracks and 2 technical tours.

In the plenary meeting, Mr Wu Jichuan, the Chairman of CIE, Mr Zhou Zixue, the chief economist of Ministry of Industry and Information Technology, Mr Tang Jie, the vice mayor of Shenzhen, and Mr Leon Strous, the president of IFIP made the opening remarks.

**Mr Lin** concluded that attracting CIOs group is crucial to the development of IFIP. He expected that the WCF can become an IFIP brand event, compatible with WCCs. IFIP should make effort to increase the influence and impact of IFIP on CIOs. **Mr Lin** proposed that a special interest group focused on CIOs should be set up. The CIE is willing to support this attempt.

The Board congratulated Mr Lin and CIE with the success of this first WCF.

##### **4.7.2 WITFOR 2012**

**Mr Sawhney** said that there are about 6 weeks to go for WITFOR 2012 and he reported about the progress of the organization of the Forum.

**Mr Sawhney** showed the tentative program schedule covering the Plenary Sessions and parallel sessions on the 4 themes of Health, Agriculture, Education and e-Governance. He said that now about 30 speakers have confirmed, and he hopes to touch 35+ confirmations by the time of the Board Meeting.

**Mr Sawhney** reported from the organization of the WITFOR 2012:

- a) Audience: For the moment there are over 400 registrations, including about 30+ from outside India. He appealed to the Board to help to market WITFOR in their area.
- b) WITFOR website: <http://www.witfor.org/> is up and running. It includes now the program schedule and the first confirmed list of speakers, which will be updated toward the end of next week.
- c) Logistics: The logistics partner for making arrangements at the conference venue, travel arrangements (overseas + local), hotel bookings, event signage, lunches, dinner, coffee, conf. registration, badges / bags, etc. are finalized.



- d) Multilateral Co-operation: Discussions with UNESCO, UNDP, World Bank and DFID, especially for help with speakers and association with WITFOR took place. It is expected to get 5 - 6 international speakers through these efforts.
- e) Sales & Marketing: 40+ enterprises and organizations across the technology, agriculture, international development, health, education and public sectors were reached. Interest in associating with WITFOR is strong among several of these players. Several of these enterprises are finalizing budgets for the upcoming year or trying to finish their budgets for the fiscal year ending March 2012 – more feedback will be expected in the next few weeks. The organizers are also reaching out to state governments and the public sector with help from the DIT. However, this is a critical area for the financial health of this conference.
- f) Media Partner: MINT, the business newspaper from one of India's largest media groups, HT Media Ltd., has agreed to come on board as media partner. ([www.livemint.com](http://www.livemint.com)). They do a lot of coverage on development issues and it is believed that they will be able to reach out to a good part of the core audience.
- g) Travel visas for speakers & foreign delegates: The organizers had meetings with the Indian Ministry of External Affairs, including with a senior officer who was there at a previous WITFOR, to get all possible help to facilitate travel visas and other formalities. This process has taken a little time due to layers of clearances required from the Ministry of Home Affairs as well, but it is well on track.

#### 4.7.3 WCC 2012

**Mr Strous** presented the report of the Chair of the Local Organizing Committee about the activities of the Local Organizing Committee and summarized the content. Strong concerns are reported about the status of sponsorship, speaker confirmations and number of registrations. At the time of reporting only one sponsor of € 25k euro was confirmed and received, only 10 delegates had registered and only 9 speakers were confirmed. With a view on transparency and good governance; this bad news had to be conveyed to IFIP and Ngi without any reserve. Also as part of good governance, the WCC 2012 Steering Committee has built in a go / no go moment that is scheduled for end of March. In order not to unnecessarily endanger opportunities for sponsors and good speakers, a decision should be taken as soon as possible and the fact of a go / no go decision should not be communicated outside the teams involved.

Remarks made by Board members included the observation that the congress is facing the same problems as most events nowadays especially in the area of acquiring sponsorship. On the sponsorship being behind schedule, the Board remarked that the organizers should work on a revised budget to make sure that no unnecessary expenses are planned. Mr Strous informed the Board that this was already being worked on. An important factor here is the situation that contrary to previous editions, WCC2012 is inviting all the speakers and many of them need compensation of travel and accommodation cost which is a big part of the budget. Registrations are low so far but, as the Board indicated, that is not unusual this many months before the event. Finally the report made a strong appeal to all IFIP member societies to help promoting the event.



#### 4.7.4 Initiatives and Future Events

##### 4.7.4.1 WITFOR 2013

**Mr Strous** presented the report of Mr Puigjaner about the progress of the organization of the next WITFOR. He informed the Board that it will take place in Asuncion, Paraguay. At his visit Mr Puigjaner in December last year a Memorandum of Understanding was signed between the *Secretaría Técnica de Planificación* (STP, Planning Technical Secretary, with category of Ministry) and IFIP. The STP was represented by Minister Hugo Royg and IFIP by Ramon Puigjaner, duly authorized by the President Leon Strous. By late January the Minister Hugo Royg appointed the Paraguayan key people for the organization of WITFOR 2013. The tentative date of the conference will be during the week of June 10 to 15 or June 17 to 21, 2013 depending on premises availability. Mr Puigjaner will participate in teleconferences with the local organizers and visit Paraguay beginning of March in order to clarify open issues. After the visit of Mr Puigjaner to Asunción, several open points will be decided.

##### 4.7.4.2 Already planned IFIP Flagship Events

**Mr Strous** reminded the Board that for the coming years the following events are already planned:

- a) 2012:
 

WITFOR 2012:	April New Delhi, India
WCC 2012:	September Amsterdam, Netherlands
- b) 2013:
 

WITFOR 2013:	June Asuncion, Paraguay
WCCE:	July Torun, Poland

In addition to these already fixed planned it has been discussed in the Board how to proceed with the WCF. There were two candidates for organizing the next WCF, namely China and India. After discussion with representatives of both candidates it has been decided that the next WCF will take place in October / November 2013 in India. **Mr Lin** said that China with its experiences from the first WCF will support India in the organization.

**Mr Sawhney** said that there is no official commitment of the Computer Society of India at the moment, but he has already talked with his colleagues in India and is confident to get a positive answer very soon. **Mr Strous** asked Mr Sawhney to prepare an official proposal for the Board before July 1<sup>st</sup>, 2012, which should include proposed date and proposed city, where the city has to be easy reachable and should be a center of ICT industry.

The Board discussed whether WCF should be on an annual or bi-annual basis. With a view on the target audience of CIO's, it was felt that having this event on an annual basis would be better. **Mr Lin** expressed the interest of China to organize WCF 2014 in China again. The Board agreed that this would be beneficial to WCF. **Mr Strous** asked **Mr Lin** to check with CIE and confirm as soon as possible whether CIE would indeed organize WCF 2014.

**Mr Strous** raised the issue about the next WCC. He could see two options about the future of the WCC based on the experiences with WCC 2012: to continue WCC in that format or to replace WCC by WCF (or something else). **The Board** was of the opinion the WCF could not be seen as a replacement for the WCC, because both events aim at different audiences and have different goals. In order to not lose



another year, it would be good to present the country for WCC 2014 in September. To achieve that, a message should be sent out to the GA members as soon as possible inviting expressions of interest. Clear conditions and requirements have to be formulated. These expressions of interest should be sent to the Executive Committee timely enough to allow a decision in September 2012 at the latest.

#### 4.8 Professionalism Program (IP3)

**Ms Aynsley**, the Chairperson of the IP3 project, was connected to the Board meeting via Skype. She presented the report on IP3 including a business plan and the budget. She said that it has been agreed to run a balanced budget and in accordance with that decision, the budget is couched in terms of income expenditure with the business development line item representing an intention to invest IP3's reserves in recruitment and reputation building. Since April 2011 IP3 has deliberately returned to a project basis relying largely on volunteer efforts to provide the services of IP3 to members and potential members without the benefit of paid staff, with the exception of administrative support. It is intended to continue this model for the foreseeable future. **Ms Aynsley** said that as the Chairman of IP3 she has the support of her Society, the Australian Computer Society which has committed funding to advancing the IP3 mission through providing administrative support and contributing funding to allow her to travel within the region and as necessary to serve her role as Chair, as she should.

**Ms Aynsley** said that the business plan is a fairly aggressive business development proposal, which aims to promote IFIP's investment to date in transforming IT professional practice. By spending the past 4 years developing the scheme with IP3 members and in consultation with industry partners through the Global Industry Council IP3 has laid the ground work and has the frameworks and organizational supports in place, it is time to invite the world's professional societies to join IP3. In order to do this, the assistance of IFIP and of its members is requested. She thinks that IFIP members are well placed to assist to identify those contacts within the professional society or societies who should be contacted inviting them to join and thus sign up to the IP3 mission which is to develop:

*A global partnership that will define international standards of professionalism in ICT; create an infrastructure that will encourage and support the development of both ICT practitioners and employer organizations; and give recognition to those who meet and maintain the required standards for knowledge, experience, competence and integrity.*

IP3 has already begun this task with SEARCC members in 2011 at their Conference in Mumbai, and intends to continue to develop relations with those members of this regional organization. **Ms Aynsley** said that IP3's Honorary Executive Director, Mr Bob Hart, is prepared to provide up to 50 hours to each professional society to assist them on the road to that maturity. IP3 wants to get them inside its organization and grow them to full membership of both IP3 and IFIP.

**Ms Aynsley** informed the Board that IP3 will hold a workshop at the ITU meeting in Geneva, Switzerland in May 2012 and also at WCC 2012. There are no plans to participate in WITFOR 2012.

**Mr Strous** informed the Board of the letter he received from Mr Puigjaner regarding IP3: **Mr Puigjaner** is worried spending money for a project with not enough income. He expected much more income after a running time of IP3 of 6 years. He was wondering whether the business plan would be enough to convince GA members in September.



**Mr Avram** asked for a textual report for the GA 2012 to explain what is in the business plan and what has been done.

#### 4.9 Committee Reports

##### 4.9.1 Activity Management Board (AMB)

**Mr Dundler** reported that the AMB has noted that the number of events was in the same range since the last years. The income from the event fees was also stable (average over 60.000 EUR each year) with the exception of 2007 and 2010, where the fee from the WCCE was received in addition. The event fee figures are the audited amounts from the bookkeeping.

	<i>Development Events</i>					
	2007	2008	2009	2010	2011	2012
<b>Nbr events (main)</b>	31	45	39	47	40	19
<b>Nbr events (co-sponsored)</b>	41	29	24	27	24	19
<b>Total</b>	72	74	63	74	64	38
<b>Event fee received</b>	94.585	57.079	55.608	71.009	61.944	3.565

**Mr Dundler** reported that in 2011 he tried to book the income of the events in the same year the event took place in order to get a much clearer picture of the development of the events.

**Mr Dundler** informed the Board that the most important project for 2011 and 2012 was the development of a "Web-based Event Approval System". About the status of this system will be reported elsewhere in this agenda.

##### 4.9.2 Developing Countries Support Committee (DCSC)

**Mr Strous** presented the report of the Chair of the DCSC Mr Puigjaner and said that the composition of the committee has not changed. It is composed by the chairmen of the two WGs specially dedicated to Developing Countries and a representative of each continent with an important proportion of developing countries (Asia-Oceania, Latin America and Africa).

Taking into account the drastic reduction of the budget allocated to this committee (from 20000 euros to 6000 euros), DCSC has decided to restrict its activities to fund activities developed by WGs.

**Mr Puigjaner** said in this report that since the last GA the main activities developed have been the following:

- a) WG6.9 Teaching Activity 2011: the travels of the tutorialists at the IFIP WG6.9 teaching activity "Tutorials on Networking 2011" have been funded. Each tutorial had a duration of 6 hours and were held in Colombo, Sri Lanka, hosted by the Computer Society of Sri Lanka (CSSL) on 2<sup>nd</sup> – 3<sup>rd</sup> of November 2011.

Funding: 2000 euros.

- b) Workshop on Creating Viable ICT Societies: Proposed by Anthony Wong, President of the ACS and SEARCC, and using the budget extension



approved in the GA 2011 a Workshop on Creating Viable ICT Societies was held in Mumbai (India) on December 13<sup>th</sup>, 2011.

Funding: 10000 US\$

- c) WG6.9 Teaching Activity 2012: Proposed by Prof. Siraj Shaikh, chairman of WG6.9 the travels of the tutorialists at the IFIP WG6.9 teaching activity "IFIP TC6 Tutorials in Networking 2012" have been requested for funding. Each tutorial will have a duration of 6 hours and will be held in Zanzibar on 21st – 22nd April 2012, hosted by The State University of Zanzibar

Requested funding under evaluation by the DCSC: 2500 euros.

#### 4.9.3 International Liaison Committee (ILC)

**Mr Strous** reported that ILC increased their contacts to international organisations like UNESCO and ITU and strengthened its visibility at these organisations. The main problem of ILC and subsequently of IFIP is to find volunteers to fulfil our proposals to these organisations. In addition there is the danger of losing opportunities, like the UNESCO Participation Program.

**Mr Sawhney** raised the question, how IFIP's volunteers can be interested to act in the interest of IFIP with international organisations. ILC has been asked to think about this issue and come up with proposals to increase the interest of volunteers.

#### 4.9.4 International Young IT Professionals initiative

**Mr Strous** presented the report of Mr Nation.

**Mr Nation** said in his report that 2 key milestones have been achieved since GA 2011:

- a) InterYIT website has been launched end of February 2012 ([www.interyit.org](http://www.interyit.org))
- b) "It's Out There" website has been launched in January 2012 ([www.itsoutthere.org](http://www.itsoutthere.org)). This is an event listing site that details relevant IT events from around the world.

**Mr Nation** showed in his report the upcoming milestones for InterYIT in 2012:

- a) YITBOK: This Young IT Body of Knowledge is almost ready for publication. This includes basic set up items like charters and board structures as well as some information how to run some basic networking and professional development events.
- b) Discussions with two Computer Societies to start up new Young IT bodies:
- c) The ACS has agreed to fund one scholarship for a Young IT Professional to attend the WCC. The essay style competition will finish in June and be awarded in July. The InterYIT Chair will be attending WCC as a speaker, as well as the NZ Young IT Representative.
- d) InterYIT is still looking into launching the Taking IT Global initiative, but content has been harder to source than expected.

**Mr Strous** expressed that he had expected to see more progress from InterYIT in comparison to their enthusiasm at the start. He will contact the chair of InterYIT about this and see how progress can be speeded up before GA.

#### 4.9.5 Publications Committee (PC)

**Mr Turner** presented the report of Publications Committee. He informed the Board about the accomplishments since the General Assembly 2011.



➤ *Revision and update of the IFIP Digital Library*

**Mr Turner** reported that the metadata and author files that are available have been obtained, and current metadata and author files are being received on a regular basis. Metadata is received as soon as published by Springer, and author files are uploaded to the IFIP web site quarterly.

There has not been any progress relative to updating the data in the Digital Library. Efforts to improve the links to SpringerLink have bogged down due to missing or inconsistent metadata for some old LNCS volumes. Currently there is another reorganization underway at ACS, and work on the Digital Library has been suspended during the reorganization.

➤ *Progress on a new TC-11 journal*

There has been no further response from the proposers after initial approval was given and a complete proposal was requested. **Mr Rannenberg** commented that TC11 is working on it; but finalization will take some time

➤ *Member Society proposal to republish selected papers from IFIP publications*

A response was finally received from Springer in January. As expected, an ongoing general republication process was not considered possible. An option may be to arrange for access to SpringerLink for selected papers via the Member Society's website with member login. This is under discussion with the Member Societies.

**Mr Turner** presented the plans and on-going work in the Publications Committee:

➤ *Continued development of the DL*

**Mr Turner** said that it is not clear how to proceed. A financial model is needed before seeking a new Digital Library provider; but a financial model other than having the funds come from the overall IFIP budget is likely to be opposed by Technical Assembly unless a working Digital Library can be demonstrated and even then some opposition is likely if some or all funding is to come from conferences. Similarly, not having a working Digital Library as an exemplar would make it much more difficult to work with an alternate provider in establishing a new Digital Library.

➤ *Development of a policy on plagiarism*

**Mr Turner** said that the Publications Committee is not aware of any action on this by Technical Assembly.

➤ *Development of AICT - Series*

**Mr Turner** said that the intention remains to involve the AICT Editorial Board, along with the PC, in considering how to make AICT a stronger series, perhaps using sub-lines to distinguish between different types of events and publications. A new sub-line for general surveys is being established as a first step.

➤ *Request of Member Societies to republish selected papers*

Electronic access will be pursued if there is interest by the Member Societies in doing so.

## DIGITAL LIBRARY

On second day of the Board meeting **Mr Turner** presented the existing Digital Library System and gave an update of the status to the members of the Board. After three years the author submitted files of the AICT series can be made available, but are not loaded at this time. A process for an automatic generation of the papers was not possible. There is only access to the metadata. Metadata for AICT go back to 2004,



for LNCS to 2005.

**Mr Sawhney** offered help from specialists in India to check the status of the Digital Library, if it cannot be guaranteed that the original objectives can be reached within a reasonable time. He proposed to come back to the Board within 3 months with proposal how to proceed.

**Mr Bramer** proposed to check the system and to find out where the issues are and how they can be changed or updated.

**Mr Strous** expressed his concerns that there have been a number of promising attempts to look at the system. Also a number of committees and task forces have been involved in the DL, which sometimes caused confusion in terms of expecting who is looking at what and when. **Mr Strous** proposed to the Board to assign a group for a management review of the Digital Library. He proposed also that this group would check whether the originally defined goals for the Digital Library are still valid and whether an IFIP Digital Library makes sense within all the restrictions, like having full papers accessible only after three years.

The BOARD unanimously **ACCEPTED** the proposal of Mr Strous. He will draft the assignments.

#### 4.10 Next Meetings

The next meetings are:

2012		
General Assembly	September 28 <sup>th</sup> - 29 <sup>th</sup>	Amsterdam, Netherlands
2013		
Board	March 1 <sup>st</sup> - 2 <sup>nd</sup>	Shanghai, China
General Assembly	beginning of September (invitation from Jerzy Nawrocki)	Poznan, Poland
2014		
Board	March	invitations are invited
General Assembly	September	invitations are invited

#### 4.11 AoB

**Mr Sawhney** proposed to develop an IFIP award for service to the profession which is not limited to members of the IFIP society.

**Mr Strous** will bring this request forward to the Awards Committee to investigate the possibilities.

**Mr Strous** recognized that Mr Wibe and Mr Eschermann participated in this Board meeting as Councillors for the last time. He thanked them for their hard and fruitful work for IFIP.

#### 4.12 Closing of Meeting

**Mr Strous** once again conveyed to the representatives of the John von Neumann Computer Society (NJSZT) IFIP's appreciation of the hospitality arrangements. He thanked all Board representatives for their contributions and declared the Board meeting closed.

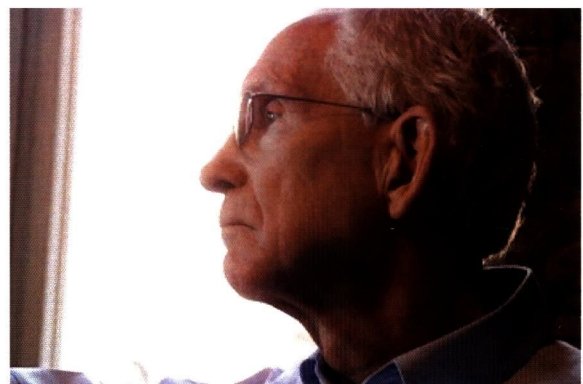
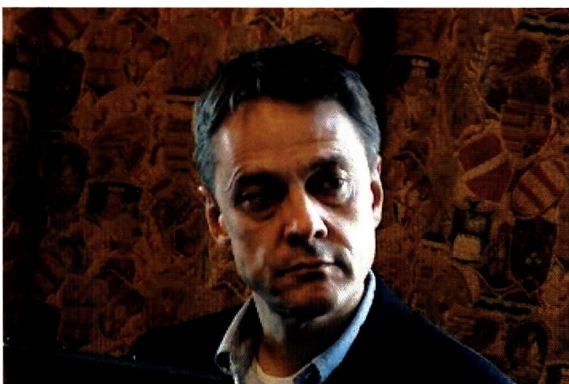
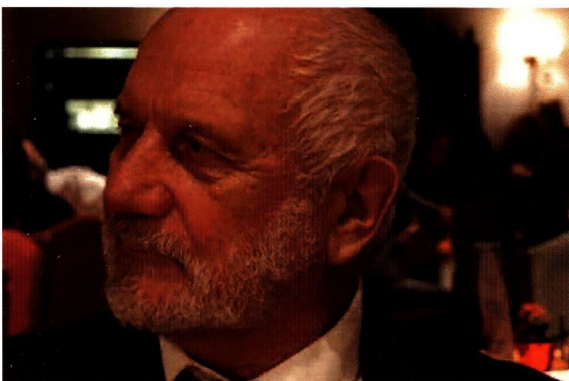
### 4.13 Attachments

#### 4.13.1 Statement of Financial Performance

<i>Feb 7th, 2012</i>		<i>Statement of Financial Performance 2012</i>					
	Yr 2009	Yr 2010	Yr 2011	Budget 2011	+/- PY	+/- Budg.	Budget 2012
<b>INCOME</b>	<b>323.855</b>	<b>288.482</b>	<b>313.828</b>	<b>332.000</b>	<b>8,79</b>	<b>-5,47</b>	<b>312.756,00</b>
Dues from Members	164.200	159.000	170.400	164.000	7,17	3,90	175.000,00
Return On Bank Deposits	4.874	1.843	2.481	7.000	34,66	-64,55	7.000,00
Royalties from Publications	72.817	56.631	69.842	79.000	23,33	-11,59	43.428,00
Proceeds from Activities	55.609	71.009	61.944	57.000	-12,77	8,67	47.328,00
Congress Proceeds	25.800	0	9.161	25.000	0,00	-63,36	40.000,00
Other Income	555	0	0	0	0,00	0,00	0,00
<b>EXPENSES</b>	<b>414.899</b>	<b>367.746</b>	<b>352.568</b>	<b>497.650</b>	<b>-4,13</b>	<b>-29,15</b>	<b>424.574,00</b>
Admin.Secretariat	187.502	184.989	207.945	242.100	12,41	-14,11	225.500,00
Admin.Support	28.062	31.294	24.809	51.000	-20,72	-51,36	47.750,00
Technical Committees	82.176	54.155	47.723	96.050	-11,88	-50,31	90.824,00
DCSC Supp to TC Events	3.235	1.000	7.152	6.000	615,22	19,20	6.000,00
Projects	19.769	86.043	54.158	77.500	-37,06	-30,12	45.000,00
Events (WCC, WITFOR, CIO)	94.156	10.265	10.781	25.000	5,03	-56,87	9.500,00
<b>PROFIT / LOSS (excl. Portfolio)</b>	<b>-91.045</b>	<b>-79.264</b>	<b>-38.740</b>	<b>-165.650</b>	<b>-51,12</b>	<b>-76,61</b>	<b>-111.818</b>
Return On Portfolio	371.734	140.815	-140.625	18.000			21.000
<b>PROFIT / LOSS</b>	<b>280.689</b>	<b>61.552</b>	<b>-179.365</b>	<b>-147.650</b>			<b>-90.818</b>



## Board Meeting in Budapest, Hungary, March 2012





## Board Meeting in Budapest, Hungary, March 2012

